

Staff Council Minutes

April 09, 2013

Members Present: Kent McAnally, Ernie Webb, Dona Walker, Kim Fletcher, Amber Traphagan, Anne Walbridge, Gayla Sarkesian, Jenith Hoover, Donna Lacey, Katie Woodall

- I. Amber Traphagan called the meeting to order at 3:02 p.m.
- II. Reports
 - a. From the President
 - i. The budget will be finalized once the legislature's session is complete.
 - ii. Board of Regents will meet June 26th.
 - iii. The School of Nursing students are currently working on a project to promote a non-smoking campus. The University may see more information during the Fall 2013.
 - iv. The University will be reviewing new guidelines regarding conceal and carry on campus.
 - b. Benefits Committee
 - i. The University Benefits committee is presently researching possible new benefits for employees.
 1. Possible Health Insurance rewards for employees who participate in the Employee Wellness Program.
 2. Long term care insurance.
 - a. Currently not many programs offer stable options.
 3. Eye Care Insurance
 - a. Would need to be purchased in addition to current program.
 - c. Safety Committee
 - i. Dona Walker is currently collaborating with Ron Rutherford to present a brown bag lunch discussing response to human threat on campus.
- III. Discussion Items
 - a. American Cancer Society's Relay for Life
 - i. Val VanDerSluis (val.vandersluis@washburn.edu) is looking for a volunteer to be a team captain and participants from Washburn University to participate in American Cancer Society's Relay for Life. Please contact her if you are interested in the walk.
- IV. New Business
 - a. Human Resources has determined new clerical classifications
 - i. Level 1 – Administrative Assistant
 - ii. Level 2 – Senior Administrative Assistant
 - iii. Level 3 – Administrative Specialist
 - iv. Level 4 – Executive Assistant
- V. Announcements
 - a. Vice President of Administration and Treasurer, Rick Anderson, and Dean Forster, Director of University Police, have approved allowing one pardon per University fiscal year for staff and faculty who have been ticketed for not having their hang tag displayed properly and are parked in the appropriate parking area.
 - b. Reconstruction of SW 17th Street from SW MacVicar Avenue to SW Washburn Avenue will begin this Summer.
- VI. Amber Traphagan adjourned the meeting at 3:30 p.m.

Minutes Submitted by Amber Traphagan